



*Working with Us.*

**5 things**

*we ask from everyone...*

- 1. Be Nice**
- 2. Tell the Truth**
- 3. Always be Available**
- 4. Say Hello & Goodbye**
- 5. Do what you say you are going to do**

# PERKS of the Job.

*It's hard work hospitality.  
Late nights, some early starts,  
demanding customers and  
never a dull moment.  
But that's what makes it fun  
after all. At Albion and East we  
like to try and give you guys a  
little bit back to say thank  
you.*

## Staff Food.

Anyone who works over 6 hours gets a 20-minute break and a meal on us. This is usually a margarita pizza but can be pasta, selected items decided by chef on the day or occasionally a meal made just for you by our kitchen teams.

## Discount.

Anyone coming in to eat or drink with us gets 25% discount for them and indeed anyone else they bring with them. We want you to be proud of where you work and the manager on duty will discount your bill.

## Holiday.

You "accrue" holiday as you work. This means you earn more holiday the more hours you work. We save this up for you so that you get paid when you are on holiday.

In addition to this, once you work for us for over 2 years, you can gain additional holiday days from us based on length of service.

Find out how much holiday you have and fill in the request paperwork for when you would like to go for approval.





## Uniform.

We provide uniform for all staff members. We fully kit out our kitchen teams and launder their trousers and aprons. We provide T-shirts and aprons for our FOH staff and managers.

Just remember to return it if you leave us or you will be charged for it.

## Referral Bonus'

**Head Chef/Assistant  
Manager/General Manager**  
£1000 after 2 months service

**Any other Front of House role or  
Chef role**  
£100 paid after 2 months service

## Staff Party!

Once a year in January or February we always have a bit of a party to say thank you to all of our staff that have worked the busiest part of the year. Expect some awards, plenty of drinks and dancing to the early hours. We shut our whole business to the public so everyone can attend.

## Coffee.

We give you guys a coffee a day of your choice. Please make sure its not at a time when we are under pressure for the black stuff and that we use the bar coffee and not the Ozone coffee to make it. It also needs to be rung through the till so make sure you account for it on the staff bar tab.



## Tips.

We give all of the tips to our teams and don't use it to top up salary's of our Head Office or make company profits. The 12.5% service charge is all split between the team each week. It's you guys that earn it and provide the service. If a customer asks the service charge all goes to every single member of staff working in our venue's.